



# Swoosh Registration Process

---

## TABLE OF CONTENTS

About Swoosh.....	3
Getting Started.....	3
SWOOSH REGISTRATION PAGE.....	3
SWOOSH REGISTRATION DETAILS.....	4
What Happens Next.....	5
SWOOSH EMAIL CHECK.....	5
SWOOSH LOGIN.....	6
SWOOSH DASHBOARD.....	6

---

# SWOOSH REGISTRATION

## ABOUT SWOOSH

You are registering to Access a Catalog of Office365 WebParts, Power and Function Apps, so you need a Microsoft Account. You will be granted access and all that we require is permission to verify that the email address you have registered is real.

## GETTING STARTED

From the SWOOSH homepage you simply need to select the REGISTER button displayed in the top right of the site.

## SWOOSH REGISTRATION PAGE

The SWOOSH Registration page has some useful links on the left-hand side that are designed to help you understand the SWOOSH Apps registration process along with all the requirements needed to install the SWOOSH ADMIN module to your Office 365 Tennant.

Register or Login to download the Swoosh Administration Template for Sharepoint Online. Once installed within your Sharepoint tenant, you will have access to trial and install the entire Suite of Swoosh Apps between the Gaps.

What do you need you need to install Swoosh Admin?

Do you have an existing Apps Catalog?

Can you grant access API permissions to Microsoft Graph on behalf of your organisation?

Let's get you registered!

Please enter your work email below.

5210

Enter the text you see in image capture

Next

Enter your email address and remember this needs to be associated with your Office365 Tennant. Now fill in the capture and click NEXT to start the registration process.

## SWOOSH REGISTRATION DETAILS

Now we just need to gather a little bit of information about the Office365 Tennant you are registering to use the SWOOSH APPS

### Let's get you registered!

Please enter your companies credentials below.

Company Name

SharePoint Tenant

Your SharePoint Tenant URL is:

Email address

We'll never share your email with anyone else

Phone Number

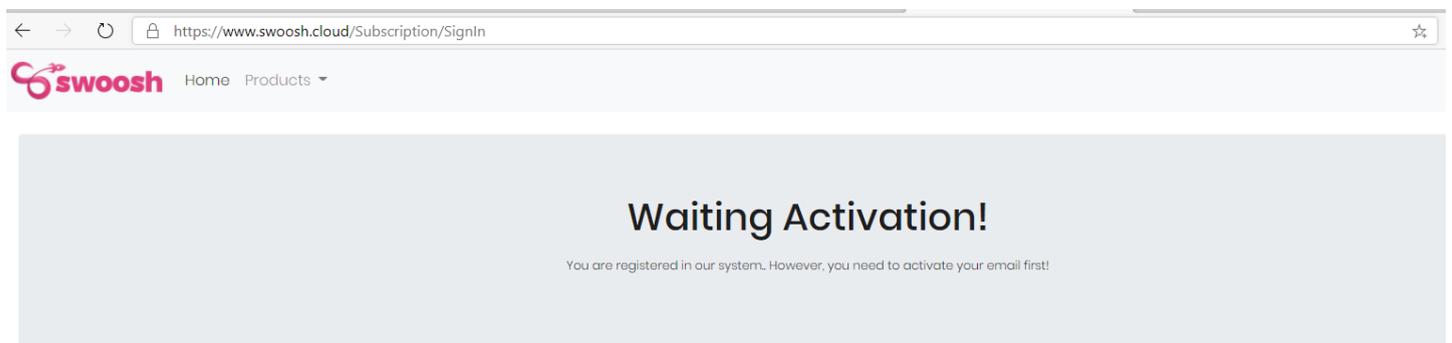
Company Address

Region

Do you agree to our Terms of service?

[Register Company](#)

If your Tennant has not already been registered, you will be directed to the WAITING ACTIVATION screen as shown below.



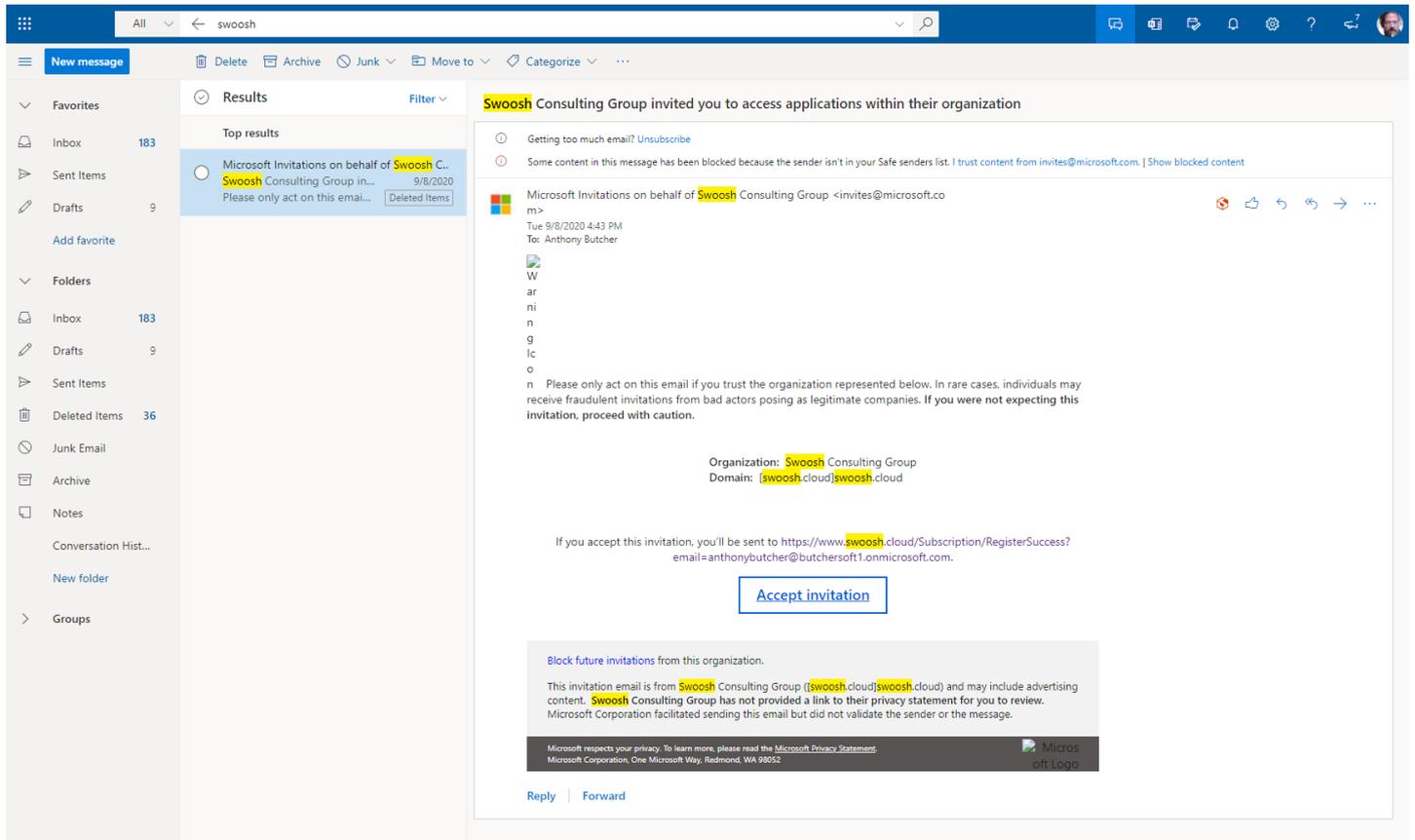
If someone in your organisation has previously registered your Tennant, then they will receive an email to suggest they add you to the existing registration. If the previously registered person has left your organisation, then please contact [support@swoosh.cloud](mailto:support@swoosh.cloud) and we will update the details manually.

## WHAT HAPPENS NEXT

After completing the registration process you will receive an email from Microsoft inviting you to join the SWOOSH.CLOUD subscription.

## SWOOSH EMAIL CHECK

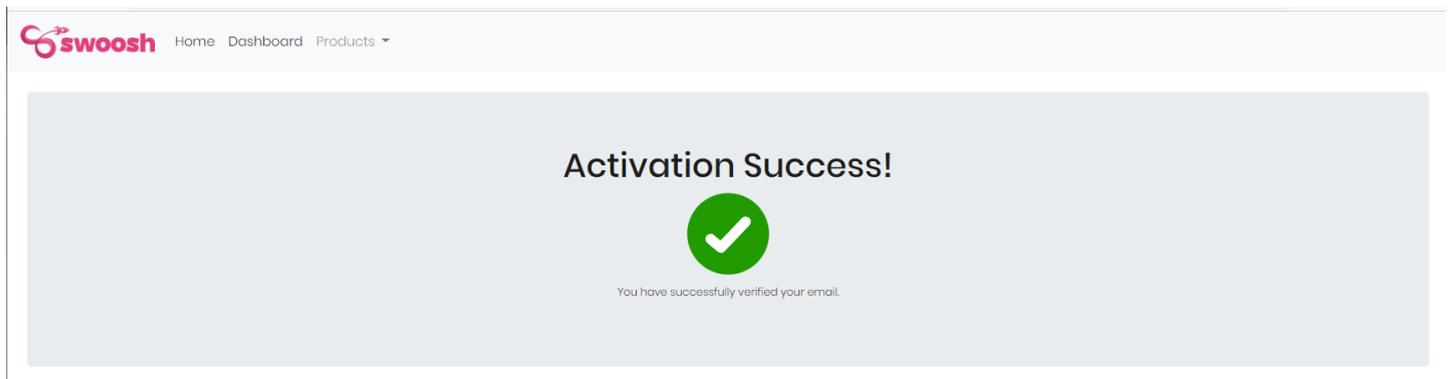
In your email you will find an invite to SWOOSH.CLOUD from [invites@microsoft.com](mailto:invites@microsoft.com). By accepting this invitation, you are granting the ability to read your public personal office 365 profile through Microsoft. Graph API.



The screenshot shows an Outlook email interface. The search bar at the top contains 'swoosh'. The left sidebar shows the 'Inbox' with 183 items. The main pane displays an email from 'Swoosh Consulting Group' with the subject 'Swoosh Consulting Group invited you to access applications within their organization'. The email content includes a warning about blocked content, the sender's name 'Microsoft Invitations on behalf of Swoosh Consulting Group', the date 'Tue 9/8/2020 4:43 PM', and the recipient 'Anthony Butcher'. The body of the email contains the text 'W ar ni n g I c o n Please only act on this email if you trust the organization represented below. In rare cases, individuals may receive fraudulent invitations from bad actors posing as legitimate companies. If you were not expecting this invitation, proceed with caution.' Below this is the organization name 'Swoosh Consulting Group' and domain 'swoosh.cloud'. A link to 'Accept invitation' is provided. At the bottom, there is a warning about blocking future invitations and a Microsoft privacy statement link.

The details of the information you are sharing will be displayed on invitation screen by Microsoft and you will be given the opportunity to confirmation these details before grant SWOOSH.CLOUD access. In Short – your public profile contains no more information than we just collected in your registration form, but it is used by us to verify your details against that organisation.

When do grant access the SWOOSH screen will change from Wait to SUCCESS!



The screenshot shows the Swoosh website's activation success screen. The top navigation bar includes the Swoosh logo and links for 'Home', 'Dashboard', and 'Products'. The main content area features a large green checkmark icon and the text 'Activation Success!' followed by 'You have successfully verified your email.'

## SWOOSH LOGIN

Close your browser and return to SWOOSH.CLOUD. Select the LOGIN button from the top right and enter your newly registered email address and verify the number shown in the spam capture to access the SWOOSH APPS Catalog.

Register or Login to download the Swoosh Administration Template for Sharepoint Online. Once installed within your Sharepoint tenant, you will have access to trial and install the entire Suite of Swoosh Apps between the Gaps.

What do you need you need to install Swoosh Admin?

Do you have an existing Apps Catalog?

Can you grant access API permissions to Microsoft Graph on behalf of your organisation?

Let's get you authenticated!

Please enter your work email below.

3887

Enter the text you see in image capture

Login

## SWOOSH DASHBOARD

Congratulations! You now have access to the SWOOSH APPS CATALOG. We suggest you start by downloading and installing the SWOOSH ADMIN. Once installed all SWOOSH APPS will be available to trail and install within your Office365 Tennant.

Subscription Information

Client Id: xxxxx-xxxx-xxxx-xxxx

Client Name: contso

Domain:

Registered Users: aperson@contso.com

Phone Number: (+)

Region: -

Swoosh Admin

Manage, configure and deploy all of your Swoosh Apps from a single location

License: Free

Renew Date: n/a

Download App

Open User Guide

Swoosh Product Catalog

Search Product: Type product name here ...

Microsoft Item Print

Currently there is no easy way to print a list item in Modern SharePoint, so we took the same code provided by Microsoft and are maintaining it for several of our customers

License: TRIAL

Renew Date: 22/02/2021

Download App

Open User Guide

Swoosh Calendar

A modern SPFx webpart component that allows the configuration of multiple calendar sources, to be consolidated into a single view. The view can include Yearly, Quarterly, Monthly, Weekly and Daily views.

License: TRIAL

Renew Date: 20/12/2020

Download App

Open User Guide

Swoosh DocConnect

Leverages the existing rich search functionality of Office 365, to quickly narrow down the search result and help users efficiently locate their information.

License: TRIAL

Renew Date: 20/12/2020

Download App

Open User Guide

Swoosh Dynamic Fly Out

Provides an organization with the ability to publish a series of important links, which will be presented persistently to end users no matter where they are in SharePoint. Now with Full support for teams

License: TRIAL

Renew Date: 20/12/2020

Download App

Open User Guide

Swoosh Hyper Image

Upload any image and bring it to life in seconds. Hyperlink allows you to drop virtual overlays onto an image and enable the overlay with a hyperlink to direct users to new pages or sites within your web or intranet

Swoosh People Search

Quickly Search for People in your organization and not only find all the contact information instantly by see how they fit into your organizational chart which graphical zoom in and out and unlimited number of nodes